

Rules and Regulations

1.The Event: The Event will be called the **MCN Scottish Motorcycle Show 2017**

2.Organisers: The Exhibition will be organised by Bauer Automotive Ltd, Media House, Lynchwood Park, Peterborough Business Park, Peterborough, PE2 6EA(hereinafter “the Organisers”). The appointed company acting on behalf of The Organisers is Live Promotions Ltd, Riverside Quay, Double Street, Spalding, Lincolnshire, PE11 2AB to which all enquiries should be directed.

3.Dates and Opening Times: The Event will be held on Saturday 11th March and Sunday 12th March 2017 at The Royal Highland Centre, Edinburgh.

4.Exhibitors: The Organisers will issue badges to Exhibitors on registration at the Show. No Exhibitor will be admitted without such a badge being shown. Badges must be worn at all times. In the event of any such badge being transferred or otherwise disposed of, it will forthwith cease to be valid and will not be replaced. The Organisers reserve the right, at their absolute discretion, to refuse admission to or to remove from the Exhibition any person at any time without incurring liability and without assigning any reason thereof.

5.Allocation of space: The Organisers reserve the right to allocate space at their discretion in the best interests of the majority of the Exhibitors and public

6.Insurance: Neither the Organisers, their Contractors nor the Royal Highland Centre are responsible for any loss or damage to the property of Exhibitors or their Contractors or for injury to any persons within the boundary of the Royal Highland Centre. Exhibitors are reminded that they are required to accept third party liability and produce evidence of suitable cover if required.

7.Revision of Layout: The Organisers reserve the right to revise the layout of the Exhibition at any time. Further, the Organisers retain the right to reallocate an Exhibitor to another site. No such action will be taken without consultation, but such decisions are final and non-negotiable.

8.The Royal Highland Centre, Fire and Safety and Working Regulations: Exhibitors **MUST** abide by the National, The Royal Highland Centre’s and the Organisers health and safety and working regulations and are reminded that these extend to the material used in stand construction and labour working on the Exhibitors’ behalf within the Halls. Remember that you are bound by the Health and Safety Work Act of 1974 in respect of any direct employee or subcontractor working on your stand during build-up, the show open period or breakdown. The onus is on the Exhibitor and its Contractors to acquaint themselves fully with these Regulations. Copies may be obtained from the Organisers. Any person working on site during the tenancy period who is found not to be adhering to these regulations will be asked to leave the halls. This may result in them being prevented from exhibiting at the show.

Where inflammable materials are to be shown, the appropriate precautions must be taken such as the provision of sand trays etc. Naked lights or flames must not be used during the period of the Exhibition. The quantity of any inflammable material must be restricted to the minimum quantity required for demonstrations and the appropriate regulations of the relevant authorities must be complied with. All material used for the interior of stands must be thoroughly fireproofed. Failure to do so may result in the removal of all offending fittings.

Where motorcycles or other petrol engines are exhibited, the fuel tanks should be drained, or, when this is impractical, contain the minimum amount of fuel possible. Under no circumstances may an engine be started during the Exhibition unless approval is obtained in advance by the Organisers.

9.Gangways: All gangways, fire protection equipment access areas and exits **MUST** be kept clear at all times. No one may open or shut any of the main vehicle access doors.

10.Security: Although the Halls are covered by security personnel, this is not 24hour cover. Exhibitors are reminded that neither the Organisers. Their Contractors, nor The Royal Highland Centre can be held liable for any theft or damage to any exhibits or property. Any instances of theft or damage MUST be reported to the events manager immediately.

11.Rubbish: Any items of rubbish must be placed in the gangways and clearly identified as rubbish. No rubbish may be placed in the gangway during the period commencing one hour before the show opens until it closes each day. No responsibility can be taken for material which is inadvertently removed as rubbish.

12.Build Up: Exhibits must be installed within the specified build up times which are: Friday 10th March 2017 10.00hrs – 20.30.00 hrs.

ALL EXHIBITS MUST BE IN PLACE by 08.30hrs Saturday 11th March 2017. No exhibits will be allowed into the Halls after this or any time during the period the show is open without permission of the Organiser.

13.Breakdown: No exhibits may be removed from display before 17.00hrs on Sunday 12th March. Breakdown commences at 17.00hrs after the close of the Show. The Halls will be open until 22.00hrs on Sunday 12th March.

14.Children: No children under the age of sixteen will be allowed on site during build up and breakdown.

15.Removal of Exhibits: All exhibits must be completely removed between the period 17.30hrs – 22.00hrs on Sunday 12th March 2017.

16.Dogs: No dogs, with the exception of Guide Dogs, are allowed on site.

17.Specific Regulations:

- a) The Organisers will make provision for supplying electricity for exhibits and for the supply of water, if required, and Exhibitors may not connect to or otherwise interfere with electric or water fittings.
- b) Under no circumstances must naked lights or dangerous oil lamps be used. No petrol is allowed in the building in Exhibition machines unless prior consent is obtained from the Organisers.
- c) No part of any structure, display or exhibit may extend beyond the borders of the allocated space. This includes mirrors, doors or flaps fitted to a vehicle exhibit.
- d) No material may be affixed to any part of the exhibition hall structure including pillars, the walls, the roof structure or the floor.
- e) Exhibitors are responsible and must make good, or pay for, all damage caused by their exhibiting. Under no circumstances must nails be driven into the floor or walls.

18.Attractions: The Organisers reserve the right to change, amend or substitute other attractions for those announced in the prospectus or other publicity material and also change, amend or substitute exits and entrances from those shown on the plan.

19.Outside Areas: The use of outside areas for exhibiting is strictly forbidden without prior consent of the Organisers.

20.Passes: These will be issued on arrival at the event with exhibit and vehicles passes will be issued in advance. There will be a strict policy of monitoring all passes on site which will be restricted during build up, opening and breakdown periods. This will assist in loading and unloading of vehicles on site.

21.Clubs & Voluntary Organisations: Clubs and Voluntary Organisations will be bound by the rules and regulations of the Show.

22. Indemnity: All equipment and goods brought into the Exhibition Halls will be at the sole risk of the Exhibitor. The Organisers cannot be responsible in any way for the safety of the exhibits. Whilst the Authorities at The Royal Highland Centre take all reasonable precautions, they cannot be responsible for any loss or damage.

The Organisers insure themselves for certain liabilities but they are not liable for any loss or damage arising from any deficiency of the premises of The Royal Highland Centre or any negligence or default of any official contractors or of any person employed on the premises wither by the Organisers, the Owners of the building, the official contractor or any other contractor of any Exhibitor, and it must be make quite clear that all Exhibitors should insure their exhibits against fire and other loss, and also cover themselves for the usual third party risks.

Exhibitors are also liable for any damage done in the Royal Highland Centre by themselves and for any injury to persons or property resulting from their arrangements and the Organisers are not under liability to any Exhibitor for any damage caused by him to any other Exhibitor.

23. General Regulations: Exhibitors shall conform to and comply with the whole of these Terms and Conditions together with such further regulations as the Organisers may issue from time to time.

24. Changes to the regulations: The Organisers reserve the right to change these Rules and Regulations without notice and on any matters arising, whether covered by the Rule and Regulations or not. Their decision is final.